



CALL FOR VOLUNTEERS- EUROPEAN SOLIDARITY CORPS

SURF! - SKILL UP YOUR FUTURE!

PROJECTS AND QUALITY MANAGEMENT



YOUTH FOR UNDERSTANDING
make the world your home



Co-funded by the
Erasmus+ Programme
of the European Union

Skill up your Future! With YFU

Youth For Understanding is looking for 1 dedicated **European Solidarity Corps volunteers** to join us in the Global Office in Brussels for 1 year!

The volunteer in this project will have the chance to enhance their organisational skills by supporting our educational activities as well as learn about long-term Intercultural Exchanges worldwide, by being involved in the multiple operations related to the organisation of such experiences.

This experience will offer the selected volunteers the chance to get an insight into how a Global NGO operates. They will have the opportunity to work with very different departments of the organisation, expanding their knowledge of different fields, according to their professional interests.

Starting date: Preferably, you should be relocated to Brussels and ready to start 1st September 2020, but negotiable. Applications will be processed on a rolling basis, therefore we encourage you to apply as fast as possible.

Tasks of the volunteers

1. Support in global coordination of Intercultural Experiences

- ✓ Consolidation and organisation of administration relating to European grant activities and projects
- ✓ Supporting with logistical aspects such as (health insurance, travel, trainings);
- ✓ Updating databases relating to intercultural programs
- ✓ General project management tasks relating to the work of YFU Global Office in coordinating the activities of member organisations
- ✓ Supporting the collection of data, files and invoices for activities run by YFU Global Office

2. Support Educational Activities Coordination

- ✓ Support with putting together narrative and financial grant reports, according to the funders/organizations' needs
- ✓ Support with communication with participants and organisations regarding logistics
- ✓ Support in the implementation (including internal communication) of YFU's educational events

Logistical arrangements

The intern will be expected to be in the office on a full-time basis, according to the Belgian law 38h/week.

EEE-YFU will provide a **monthly allowance of 910 euro**, which will enable you to secure accommodation and subsistence during your stay in Brussels. We will support you with helpful indications, but it will be your responsibility to secure these during your internship.

Travel to and from Brussels for relocation will be covered by the program. All travels and subsistence during assigned events will be fully covered.

The internship will last for 12 months.

Eligibility criteria:

- Between 18 and 30 years old
- National or resident of one of the EU countries, [Non-EU Programme Countries](#), or [Partner countries neighbouring the EU](#).

About YFU

YFU advances intercultural understanding, life-long learning, global competencies, mutual respect, and social responsibility through **transformational educational exchanges** for generations of youth, families, and communities, supported by dedicated volunteers and professional staff.

European Educational Exchanges - Youth for Understanding (EEE-YFU) is an international non-profit organisation under Belgian law (AISBL) and the umbrella organisation of **Youth For Understanding (YFU)** in Europe. EEE-YFU supports its **28 European Member Organisations** to have a strong impact in youth exchanges and intercultural education and be a visible and growing community.

Through **Educational Activities, Training & Capacity Building, Advocacy and Partnerships**, EEE-YFU empowers its Member Organisations to develop and retain strong networks of impactful youth workers, influences policy relevant for the mission of YFU, positions YFU as an expert and partner in intercultural learning, and develops and implements relevant and innovative responses to the challenges of an evolving society.

YFU's Global Office, composed of the legal entities EEE-YFU and Youth For Understanding International Educational Services (YFU IES), is the global structure that works to enable the YFU membership worldwide to achieve our mission by providing leadership, critical services and opportunities to grow and thrive as (a) sustainable and quality organization(s).

About our activities

YFU's core activity focuses on long-term intercultural youth exchanges. We operate in over 55 countries around the world. You can find out more by visiting our [website!](#)

YFU contributes to the development of youth work and civil society by organising trainings on a variety of topics: facilitation, advocacy, leadership, project management etc. To check out past trainings, go [here!](#)

Application

If you think you've got what it takes to support with these tasks and look forward get a comprehensive learning experience in an NGO in Brussels, send us your CV and Motivation letter at volunteers@yfu.world, putting APPLICATION_ESC_PROGRAMS in the Subject.